



**SAFER BARNSELY
PARTNERSHIP**

**BARNSELY COMMUNITY SAFETY PARTNERSHIP
EXECUTIVE COMMITTEE MEETING MINUTES**

**Wednesday, 23rd November, 2016
10:00am to 12:00am
Westgate Level 3 Boardroom**

Present:

Wendy Lowder, Barnsley Council
Tim Innes SYP (Chair)
Melanie Fitzpatrick, Barnsley Council
Jason Pearson, SYP
John Hallows, Barnsley Neighbourhood Watch Liaison Group
Jayne Hellowell, Barnsley Council
Julie Mitchell, SYP
Paul Hussey, Barnsley Council
Ben Finley, Barnsley Council
Stephen Carroll, SY CRC
Mel John-Ross, Barnsley Council
Councillor Jenny Platts – Barnsley Council
Cheryl Wynn – Police & Crime Commissioners Office
Robert Frost – Barnsley Council
Carrie Abbott – Barnsley Council
Steve Fletcher – SYFR
Lorna Naylor, BMBC (Minutes)

Introduction - Chair

The Chair welcomed everyone to the meeting and introductions were made.

1. Apologies

Apologies were received from Dave Fullen, Ann Powell, Linda Mayhew, Councillor Alice Cave, Paul Brannan, Jakki Hardy, Shelley Hemsley and Robin Pearson.

2. Minutes of Previous Meeting

The minutes of the meeting of 12th September 2016 were agreed as a true record.

Action Schedule

Item 1.1 – CCTV Information Sharing Agreement (ISA)

With regards to the ISA for the Town Centre CCTV systems, a Service Level Agreement between Barnsley MBC and South Yorkshire Police has been developed.

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Barnsley MBC has drafted an ISA for the sharing of information from the traffic cameras which is currently being considered for implementation.

A report was requested for presentation at the next Board meeting providing an overview of the CCTV systems in operation across Barnsley and the agreed governance arrangements.

Action : Paul Brannan / Jakki Hardy / Liz Blackburn to meet and present a CCTV overview report including governance arrangements at the next meeting.

Item 2.1 – CSE Safeguarding

Ben Finley/Paul Brannan have met and progress has been made with regards to addressing issues with some accommodation providers within Barnsley where other Local Authorities are placing young people and ASB is a concern. Mel-John Ross informed the meeting that Safeguarding have requested to be informed when placements from outside the area are arriving in Barnsley.

Action : Ben Finley to provide a further update at the next meeting regarding progress with accommodation providers and current approaches/agreed protocols.

Item 6 – Information Sharing Protocol (ISP)

Mel Fitzpatrick informed the group that meetings have been arranged with Barnsley Hospital NHS Foundation Trust and the South West Yorkshire Partnership NHS Foundation Trust to negotiate their sign-up to the ISP. A further update to be given at the next meeting.

Action : Mel Fitzpatrick to provide a further update regarding the Safer Barnsley Information Sharing Protocol at the next meeting.

Item 9 – Self-assessment – night time economy

Diane Lee has now completed the presentation on the findings of the self-assessment; the Chair asked if the presentation could be given to the next meeting.

Action : Diane Lee to be invited to deliver the Night Time Self-Assessment presentation at the next meeting.

All other actions on the schedule were discharged or covered on the agenda.

3. Public Services Hub Update – Jayne Hellowell

Jayne Hellowell gave a presentation on behalf of BMBC and SYP on the development of with the Public Services Hub. The future operating model is currently being developed and will be in place by April 2017.

Tim Innes thanked Jayne for the presentation adding that there is an opportunity for other agencies to get involved and pool resources to deliver services for Barnsley.

SYFRS, the CRC and Neighbourhood Watch all supported the development of the hub and expressed an interest in contributing to the shaping and delivery of the future operating model.

Wendy Lowder added that links with the Stronger Communities Partnership are also being further developed.

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Jayne Hellowell informed the meeting that a Project Manager, Fiona O'Brien, has been appointed to lead on the project. Fiona will make links with the Stronger Communities Partnership, Voluntary Sector, Fire Service and CRC.

Action : Fiona O'Brien/Jayne Hellowell/Jakki Hardy to arrange to meet with the CRC, SYFRS, Stronger Communities Partnership, Neighbourhood Watch and the broader community and voluntary sector.

4. JSIA Presentation – Jason Pearson

Jason Pearson gave a presentation on the JSIA for 2016/17. The Summary document will be circulated to all members. Jason confirmed that the key findings of the document reflect the priorities set out in the Safer Barnsley Partnership Plan (2016-2020) and that further work would be undertaken with the three Priority Sub-Groups in relation to the further development of regular tactical assessments to inform the work of the sub-groups and the deployment of resources.

Tim Innes thanked Jason for the presentation.

Action: Jason Pearson to circulate the summary JSIA document to all Board members.

**5. CSP Governance Review & Refreshed Terms of Reference
– Paul Hussey**

The refreshed Terms of Reference for the CSP Partnership Board and Strategy and Performance Group were shared with the group.

The aim of the Board will be to focus on strategic issues and links across the partnership landscape. The Strategy and Performance Group will provide the link between the strategic board and the tactical/operational groups. There will be 3 Priority Sub Groups (Protecting Vulnerable People, Tackling Crime & ASB and Promoting Community Tolerance and Respect) whose role will be to operate at a tactical level, and use problem solving approaches to deliver the agreed community safety strategic priorities and outcomes. A further operational tier of task and finish groups will be established to meet as and when required to support the delivery of the Partnership priorities and outcomes.

A performance framework is currently being developed to align with the three high-level community safety strategic priorities.

Paul Hussey advised that the first meeting of the Strategy and Performance Group took place on 17-11-2016. The notes from the meeting will be circulated for information.

Paul thanked the Priority Leads for their input into the new governance arrangements and agreed that a further update will be brought to the Board in March 2017. Board Members were asked to forward any comments in relation to the new Terms of Reference to Melanie Fitzpatrick by 9th December, 2016.

Action : Any comments on the Terms of Reference to be forwarded to Mel Fitzpatrick by 9-12-16. A further report on the CSP Governance Review to be scheduled for the Safer Barnsley Partnership Board in March 2017.

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6. Crime Performance Overview

Jason Pearson provided a brief overview of crime in Barnsley. He highlighted that vehicle crime has seen an increase, in particular theft of and theft from Ford Transit vans. An operation by SY Police is being introduced to tackle the problem, which will focus on prevention, intervention and enforcement. He also advised that Arson has seen an increase and that key hotspots have been identified across the borough and tactical plans are in place to address the issues. Hate crime has also seen an increase which has coincided with the recent hate crime awareness week.

7. Forward Plan – Wendy Lowder/ Tim Innes

Wendy Lowder presented the forward plan for 2016/17 and highlighted that this will remain a live document which can be amended to reflect emerging risks and priorities. Members were asked to consider the plan and inform Mel Fitzpatrick of any requested additions or amendments.

Action : Members to provide any comments / updates in relation to the Forward Plan to Mel Fitzpatrick.

8. County wide CSP Forum Update – Wendy Lowder

Wendy Lowder informed the group that the main items discussed were :-
Modern Slavery, the domestic abuse perpetrator scheme, OPCC resources.

9. Future Operations / Events

No specific operations or events were raised.

11. Any Other Business

Carrie Abbott informed the meeting that Barnsley has submitted a Local Alcohol Area Action bid. The bid covers two areas of work in relation to the Town Centre those being; economic growth and night time economy. Two key projects have been identified with an overall aim of reducing alcohol related violent crime those being a Door Staff engagement programme and improving the use of data to inform the identification of hotspots and resource deployment.

Members were asked to note that the submission does not bring any additional funding and that the outcome of the bid should be known around Christmas.

Cheryl Winn informed the meeting that the OPCC are hosting a SY Victim and Witness Showcase event on 9-12-16. Cheryl will forward details of the event to all members.

Action : Victim and Witness Showcase Event details to be circulated.

Steve Fletcher from SYFRS informed the group that consideration is being given to relocating Barnsley Fire Station.

12. Date and Time of Next Meeting

The next meeting will be held on **Monday 27th March 2017, at 1pm to 3pm in Silver Suite at Barnsley Police Station.**

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Action schedule from minutes (23rd November 2016)

1	<u>Action schedule 12th September 2016</u>
1.1	CCTV ISA - Paul Brannan/Jakki Hardy/Liz Blackburn to meet and present a CCTV overview report including governance arrangements at the next meeting.
1.2	CSE Safeguarding - Ben Finley to provide a further update at the next meeting regarding progress with accommodation providers and current approaches/agreed protocols.
1.3	Partnership Information Sharing Protocol - Mel Fitzpatrick to provide a further update regarding the Safer Barnsley Information Sharing Protocol at the next meeting.
1.4	Self-assessment - night time economy - Diane Lee to be invited to deliver the Night Time Self-Assessment presentation at the next meeting.
2	<u>Public Services Hub Update</u>
2.1	Fiona O'Brien/Jayne Hellowell/Jakki Hardy to arrange to meet with the CRC, SYFRS, Stronger Communities Partnership, Neighbourhood Watch and the broader community and voluntary sector.
3	<u>Joint Strategic Intelligence Assessment</u>
3.1	Jason Pearson to circulate the summary JSIA document to all Board members.
4	<u>CSP Governance Review & Refreshed Terms of Reference</u>
4.1	Comments on the Terms of Reference to be sent to Mel Fitzpatrick by 9 th December, 2016.
4.2	A further report on the CSP Governance Review to be brought to the meeting in March 2017
5.	<u>Forward Plan</u>
5.1	Members to provide any comments / updates in relation to the Forward Plan to Mel Fitzpatrick.
6.	<u>Any other Business</u>
6.1	Details of the Victim and Witness Showcase Event on 9-12-16 to be circulated.